## Form No: MRB-HR-038

## CONSENT ON PERSONAL DATA AND PRIVACY

By this Privacy Notice, we seek your consent on collection, processing, using, sharing of your information by and for Minetech Resources Berhad (which means Minetech Resources Berhad and all its subsidiary companies) and its products and services.

#### Information we collect and how we use it

Owing to the relationship with you, we will collect from you personal information, such as the following but not limited to your name, identification number, addresses, contact details and email address as well as other non-public information including your health and/or medical condition(s), financial, familial and non-familial information for the applicable product(s) or service(s) ("**Personal Information**"). All Personal Information are processed on our behalf by our related/affiliate companies as well as external service providers, where necessary.

As an employee or potential employee of Minetech Resources Berhad, we will come into possession of your Personal Information by virtue of an employment opportunity opening either through yourself or a third party OR by virtue of your status as employee of the Company; and the disclosure and retention of such Personal Information is a crucial and necessary part of fulfillment of the employment contract and all necessary activities and/or events related to it.

# **Sharing and disclosure of Personal Information**

We may share and disclose your Personal Information as follows:-

- (1) To our subsidiaries, associated and/or related companies and/or their respective employees, professional advisors, agents and/or representatives;
- (2) To third party service providers, suppliers and/or vendors;
- (3) To comply with all applicable laws, rules, regulations, guidelines and/or other legal requirements;
- (4) To litigate, defend or respond accordingly to an actual or potential lawsuit or queries involving regulatory and non-regulatory bodies; and
- (5) To generally protect the rights and property of Minetech Resources Berhad and to ensure the technical competence and functioning of our systems.

## **Choices for Personal Information**

You may choose whether or not to provide your Personal Information to us. If you choose not to do so, you can continue to interact with Minetech Resources Berhad, but you may not be able to take advantage of certain services that depend on your Personal Information.

In the event we propose to use your Personal Information for any purposes other than those described above in this privacy notice or such other supplementary privacy notices (if any), we will offer you a way to opt-out of the use or process of your Personal Information for those other purposes.

# Access and change requests

If you wish to access, update or change your Personal Information, we will use reasonable efforts to accommodate the access and make the changes as soon as possible. However, before allowing such access or making such changes, we may request verification of your identity and/or other details to help us address your request appropriately.

# **Inquiries and complaints**

If you need to contact us or if you have any inquiries or complaints, please write to us at: Minetech Resources Berhad
D-G-5, Block D, Parklane Commercial Hub
No 21, Jalan SS7/26, Kelana Jaya
47301 Petaling Jaya
Selangor Darul Ehsan

We reserve the right to change our Privacy Notice.

I have read and I understand and consent to the above terms.

	Signature	
Name:		
NRIC/	Passport No:	
Date:		